

Example Workplan

Goals	Activities	Tasks	Person(s) Responsible	Timing
ICH sites and landscapes are recorded, managed and protected	Conduct research on ICH sites and landscapes	<ol style="list-style-type: none"> 1. Develop research plan 2. Conduct research 	Shauna	Dec. 1 – Jan. 15
	Host a series of community engagement sessions to gather information on ICH sites and landscapes and to determine values and priorities for land use	<ol style="list-style-type: none"> 1. Hire a facilitator 2. Book facilities 3. Schedule and promote sessions 4. Conduct meeting <i>(This will need to be completed for each session.)</i> 	Jack	Jan.15 Jan. 30 Feb. 15
	Create an inventory of ICH sites	<ol style="list-style-type: none"> 1. Compile information from engagement sessions into inventory 2. Review inventory with Knowledge Keepers 	Shauna	Feb. 16 – Mar. 1
	Draft a heritage policy with this information	<ol style="list-style-type: none"> 1. Employ a heritage policy writer 2. Conduct research 3. Form advisory committee 4. Draft heritage policy 5. Publish and promote the policy 	Alishia	Year Two